





HEC Liège ID | 2024-2025

HEC Management School – Liège Université	
Erasmus Code	BLIEGE01
Address	14 Rue Louvrex, 4000 Liège – Belgium
Dean & Director General	Prof. Wilfried NIESSEN
Website	hec.uliege.be/en/home

International Office	
Email addresses	Incoming: incoming.hec@uliege.be Outgoing: outgoing.hec@uliege.be
Website	https://www.hec.uliege.be/en/international-mobility
ESN HEC Liège (Erasmus Students Network) Student club dedicated to international students (pick up service, housing and social life)	OICESNHECLIEGE

Head of IR Office

International Degree-seeking and DD Students

International Relations Advisor

Incoming Student Mobility (Contact person Erasmus+)

Short programs

International Relations Advisor

Network Manager - Outgoing Student Mobility

International Relations OfficerOutgoing Student Mobility

Instagram account hecliege_international

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1. General Requirements

Students should preferably be in their 3rd study year in Management or Economics (or have gained a min. of 100 credits before the exchange).

If this requirement is not met, please inform Muriel Bequet who will check possible acceptance.

Min. 10 ECTS at HEC per semester + French (Optional)

2. Language Requirements (in the selected teaching languages)

Upper-intermediate level **B2** (European standards) in French and/or in English is required according to the student's program. Non-native speakers are requested to provide an equivalent international language certificate (TOEFL (80), TOEIC (785), IELTS (6.0), FCE, ...) or university certificate with the application form.

3. Nominations

Nominations should be sent by **email** one month before the application deadline directly to <u>mobil.in@uliege.be</u> and cc <u>incoming.hec@uliege.be</u> with the following information:

- Exchange period
- Student name(s)
- Gender
- Birth date
- Field of study/Degree
- Number of semesters completed before the exchange
- Student email

IMPORTANT: The following information should be communicated during the nomination process:

- Students with special needs
- **❖** Late arrival or early departure
- Early transcripts

4. On-line application

Semester	Deadline
Fall / Q1	May 31
Spring / Q2	November 15

⇒ Application form

5. Academic Calendar

Semester	Dates
Fall / Q1	September – January
Spring / Q2	February – June
Resit	Mid August – Mid September

⇒ Academic calendar

6. Courses Offer and Timetables

New course division for 2024-2025:

- Undergraduate courses are open to students with max. 3 years of university education in Business/Management or Economics
- Undergraduate/Graduate courses are open to students with min. 2 years of education in Business/Management or Economics.
- Graduate courses are open to students with min. 3 years of university education in Business/Management or Economics
- Prerequisites should be ensured to access each course
- Course timetable is available in the course description.
- Some courses have a **limited number of seats**. Acceptance will be approved by the professor.
- For special course request, please contact HEC advisor, Muriel Bequet who will advise. Course selection will be adapted if necessary. Timetables are available in the course description. (Personal timetables will be available after full completion of the registration process at ULiege 1 week before arrival).
- COURSES CATALOGUE (updated early July)

7. French Language Evening Course (Beginner to Advanced levels)

Fall S1 - 5 ECTS Spring S2 - 5 ECTS

⇒ FRENCH AS A FOREIGN LANGUAGE

8. Learning Agreement

The Learning Agreement (LA) should be sent through the on-line <u>Application form</u>. Erasmus students should send their *Before the mobility* part before arrival. **Exceptional changes** are allowed during two weeks at the beginning of each semester through the *During the mobility* form. Students are invited to use their **home university LA form**.

Fall semester: No changes allowed after September 29, 2024 Spring semester: No changes allowed after February 16, 2025

9. Exams, Grading System and Transcripts

Exams are either **written** or **oral** (with business attire) or **both**. They can be substituted by ongoing assessment or group work (with presentation). Class participation can also be integrated in the final note. Exam information is available in the course description. Transcripts will be sent in **March** (Fall) or **June** (Spring) and in **September** (Resit).

Grades range from 0/20 to 20/20. 10/20 is the lowest passing grade: **Grading scale**

Semester	Exam period
Fall / Q1	January*
Spring / Q2	June
Retakes	Mid August – Mid September

^{*} In case of academic calendar collision, students will be allowed to sit their exams in their home university.

Semester	Transcript delivery (digital format)
Fall	March
Spring	July
Retakes	Mid September

RETAKES

ALL retakes will take place in LIEGE. Exceptions for students from:

America (North and South)

Asia
India

10. Visa for Belgium

⇒ VISA INFORMATION

Any question? Contact mobil.in@uliege.be

11. Arrival in Liège

We strongly recommend students' arrival **one week before courses start** to ensure a smooth registration process.

12. HEC Liege Welcome Day: MANDATORY

HEC Liege holds a **mandatory session** for the exchange students on the Saturday morning before the beginning of the semester. This session is complementary to the Welcome days organized by ULiege on Thursday and/or Friday. **Students are expected to attend all welcoming events**.

Welcome days at HEC

Fall semester: September 14, 2024 (10h-13h) Spring semester: February 1, 2025 (10h-13h)

13. Accommodation options

- ⇒ Student House (10 min. walk from HEC Liege)
- ⇒ Génération Campus (20 min. walk from HEC Liege)
- ⇒ Kot à Liège (shared house) WARNING: NO PAYMENT IN ADVANCE. BE CAREFUL OF SCAMS!
- ⇒ Housing service through our student association ESN HEC (through Facebook Messenger

14. Buddy Program

The buddy program is available for exchange students who wish to be paired with local students in order to prepare their stay in Liege.

⇒ Application

Notes:

5 REASONS TO CHOOSE HEC LIÈGE





ACCREDITATIONS

HEC Liège is firmly focused on its students, its alumni and its partners. The school's commitment to, and continuing investment in quality improvement has been recognized through international certifications including AACSB and EQUIS, two prestigious institutional accreditations.HEC Liège even became the first complete Belgian business school to be doubly accredited AACSB and EQUIS for all of its activities (from bachelor to PhD, Executive Education included).

LOCALISATION

With a population totaling almost 200,000 residents, Liège is the 3rd largest city in Belgium. Its warm and festive atmosphere is one of its greatest assets. Located in the heart of Europe, the beauty of this city and its architecture, both medieval and contemporary, is worth a visit. The city's transportation facilities also allow easy travel to neighboring countries.



CULTURAL DIVERSITY

Cultural diversity is at the heart of HEC Liège. The School brings together nearly 3,500 students of more than 80 different nationalities coming from all parts of the world. This multiculturality is constantly brewed by the arrival of 300 new international students every year (degreeseeking and exchange students altogether).



CORPORATE PARTNERSHIP

HEC Liège has strong partnerships with companies around the world. They have been building a common history for more than a century and a relationship of trust has emerged at different levels. For students, this entails various opportunities: an internship at the end of their studies, the presence of guest speakers during courses, as well as the establishment of academic chairs associating partner companies that wish to develop innovative skills with the School.



BUDDY PROGRAM

To help international students adapt to their new environment, HEC Liège sets up a buddy program based on common features (academic background, cultural background, language skills,...). On request, each student can be paired with a buddy (a local student) who will assist them and make sure that they feel at home.



WHAT THEY SAY ABOUT THEIR EXCHANGE AT HEC LIEGE

"I'm Abdellah, passionate about Photography and filmmaking, coming from Morocco, and more precisely in the framework of a master degree partnership between my school there, ENCG Settat and HEC Liège. I'm in HEC Liège for the two next years enrolled in a master in International Strategic Marketing. At the beginning, it was so difficult for me to adapt to a new context but since I adore diversity, I just brought my camera and started walking around... At that moment I was falling in LOVE with Liège, I felt connected with every single detail. Every single building was a huge inspiration for me, I found a colorful city. As I meet new people, I merge myself into another culture, where we collaborate together to weave a wonderful story. And that's what I have come for. That diversity which makes us full of art, of love and specially with respect and appreciation."

Abdellah

Double degree

ENCG Settat - Morocco

"HEC Liège is one of the best universities around the world, where an exchange term provided me with an amazing opportunity to explore global MBA programs, their courses and have an international and cultural immersion experience. It helped me learn the diverse curriculum, meet a bunch of amazing people, and travel to various places and explore Belgium. Overall, it has been one of the most incredible experiences being an Erasmus student at HEC Liège, which I am truly grateful for".

Divyansh
Spring Semester
Indian Institute of Management, Indore (India)

"My experience in Liege has been challenging, my first impressions of the city may have not been the accurate ones, but with the time I understood the dynamicity of the city. Despite of the fact that Liege is not like other Belgian cities, it has a characteristic environment, full of young student's life. The academic system of Liege is very different, the time needed for completing assignments is short, so good team work and stress management skills are highly recommended. The international office has been with no doubt an essential support for exchange students, accompanying students in every step of their experience abroad. I am personally feeling very grateful for all the different topics that Anne Gillet and the different offices have done for me (academically and with personal situations). Liege has definitely been one of the most valuable chapters in the book of my life, I have discovered myself and grown up a lot in different aspects that with no doubt have made me stronger, more capable, braver but humbler at the same time."

Cynthia

Double Degree

University of Pavia – Mexico



