

COPENHAGEN BUSINESS SCHOOL EXCHANGE FACT SHEET

2024–2025





Copenhagen Business School (CBS) is Denmark's largest educational and research institution within business administration and economics in a wide sense.

CBS has around 20,000 full-time and part-time business students. CBS holds the prestigious “triple-crown” accreditation: AACSB, EQUIS and AMBA. Furthermore, CBS is a member of the CEMS alliance and PIM network. The university is committed to providing business-related education programmes and continuing education for the public and, in particular, the private sector. Programmes are based on a strong and internationally renowned research base which CBS works consistently to strengthen. CBS has a Center of Excellence, funded by the Danish National Research Foundation, and has received five European Research Council Grants. CBS is committed to communicating knowledge and new ideas to tomorrow's business leaders and society in general. Its main contribution in this field is research and research-based education, and investment in research and high academic standards is therefore crucial to CBS' contribution to society.

Campus

CBS has an urban campus in Frederiksberg, an integrated part of Copenhagen. The four Metro stops on campus makes for easy access to downtown Copenhagen as well as the airport. Our contemporary campus buildings offer state-of-the-art student facilities. CBS has taken significant steps to operationalize sustainability in research and teaching. Campus Services is working toward the UN Sustainable Development Goals (SDGs).

USEFUL LINKS

Copenhagen Business School
cbs.dk/en

Information for Exchange Students
cbs.dk/exchange

CBS Summer University
cbs.dk/summer

[CBS Campus Video](#)

Housing
cbs.dk/housing

SEMESTER EXCHANGE

Each year, approximately 1,200 exchange students from our partners around the world, as well as freemovers from non-partner universities, find their way to CBS. Exchange students can choose to attend either the autumn semester, the spring semester, or a full academic year.

Courses

All courses available for exchange students are part of the regular course offerings of the English CBS programmes. Swedish and Norwegian speaking students can take courses taught in Danish by special request.

The autumn semester courses are published in mid-March and the spring semester courses are published in mid-September.

> Undergraduate courses (Bachelor level):
cbs.dk/undergrad

> Graduate courses (Master level), including CEMS/ Double Degree: cbs.dk/grad

By Danish regulations, exchange students are required to take 30 ECTS credits. As most courses are 7.5 ECTS, a student will typically take 4 courses per semester. 30 ECTS credits correspond to 825 Student Work Hours.

Danish language courses

During the semester, a credit-bearing Danish language course is offered. Students can take the Danish course on top of their 30 ECTS or as part of the 30 ECTS.

A [Danish crash course](#) is offered the week prior to the Introduction Week.

Nomination procedure

All exchange students must be formally nominated by their home university. The home school must complete a CBS nomination form and e-mail this to CBS Inbound Managers at inboundexchange@cbs.dk.

English language requirements

Please see our [English Proficiency FAQ](#).

AUTUMN SEMESTER 2024

August - January

Danish Crash Course

19 - 23 August 2024

Earliest housing arrival date

16 August 2024

Latest arrival date

26 August 2024

Mandatory intro programme

27 August - 30 August 2024

Autumn semester start

1 September 2024

Some courses will start one week earlier

Exams

December 2024 / January 2025

Most exams will be scheduled before Christmas, but some exams are held in January.

Autumn semester ends

December 2024 / January 2025

Exam dates vary so students should not book their return tickets until exact exam dates are published.

[Dates and deadlines](#)

[Period of attendance - what to expect](#)

SPRING SEMESTER 2025

January - June

Danish Crash Course:

20 - 24 January 2025

Earliest housing arrival date:

17 January 2025

Latest arrival date:

27 January 2025

Mandatory introduction programme:

28 - 31 January 2025

Spring semester start:

1 February 2025

Some courses will start one week earlier

Exams:

May/June 2025

Spring semester ends:

30 June 2025

Exam dates vary so students should not book their return tickets until exact exam dates are published

[Dates and deadlines](#)

[Period of attendance - what to expect](#)

Application procedure

Nominated exchange students will receive an e-mail from CBS with further instructions on how to apply. The following documents must be submitted as PDF files via the online registration flow:

- > Updated university transcript in English
- > Proof of English proficiency
- > Resume/CV in English
- > Copy of passport (photo page only)

Residence permit requirements

- > From the Nordic countries: No residence permit is required if staying less than six months.
- > From EU and EEA countries: A residence certificate is required to stay in Denmark for more than three months. This is applied for in Denmark upon arrival.
- > Other nationalities: Must have their residence permit secured before leaving their home country unless their citizenship allows them to travel visa-free to Denmark, in which case they may apply for the permit after arrival. CBS will e-mail the application form to the student. For information on how to apply, please see newtodenmark.dk.

Student services and facilities

Please see our [guide for international students](#) for information about:

- > Introduction week
- > Buddy programme (with airport pick-up) and exchange social programme with many social and cultural activities
- > Student facilities
- > Living expenses
- > Accessibility and special needs

Housing

There is a limited amount of housing for incoming exchange students. The CBS Housing Department has access to a number of privately owned dorms.

Housing application is made via a link sent by e-mail to all registered exchange students. Precise dates will be announced online at cbs.dk/housing.

In the autumn semester only, the CBS Housing Department facilitates a private housing option as a supplement to dorm accommodation. Private housing is only available in the autumn semester.



DEADLINES

Nomination from university:

Autumn/full year: 15 April 2024
Spring: 15 October 2024

Exchange application:

Autumn/full year: late April 2024
Spring: late October 2024

Course selection:

Autumn/full year: late April 2024
Spring: late October 2024

Accommodation application:

Autumn semester: late May 2024
Spring semester: mid-November 2024

The CBS Summer University is research-based and designed to meet the lifelong learning and leadership development needs of the students. Every year, around 2,300 students representing more than 60 different nationalities join us for 2, 3 or 6 intensive weeks. It is an international summer experience!

Courses

CBS Summer offers approximately 50 English taught courses carried out by international and local faculty members. Two, three or five weeks of intense studying are followed by an exam. Students can take up to two 7.5 ECTS courses (15 ECTS in total). This is equal to half a semester's full course load at CBS. At CBS Summer there are two exam formats: home project

assignment written in parallel with the course, and 4 hour written sit-in exam. More information on the CBS Summer course offer is found under CBS Summer University - [Courses and Exams](#).

Nomination procedure

All exchange students must be formally nominated by their home university. The home coordinator must fill out a CBS nomination form and e-mail this to the CBS Coordinator at summer@cbs.dk by the deadline.

Application procedure

Nominated exchange students will receive an e-mail from CBS with further instructions on how to apply. The following documents must be submitted as PDF files via the online registration flow:

- > Updated university transcript
- > Copy of passport (photo page only)

*** Students nominated to CBS Summer 2024 are counted into the exchange balance for the academic year 2023/2024 ***



SUMMER UNIVERSITY 2024

June - August

Deadlines

*Nomination deadline: 19 February 2024
Online application and course selection:
6 February 2024 at 12:00 / noon –
14 March 2024 at 23:59 (CET).*

Welcome dates

*Arrival day: 21 June 2024
Welcome meet-up: 22 June 2024
Introduction sessions: 24 June 2024*

COURSE DATES

*2-week courses (2.5 Ects): 24 June - 5 July 2024
3-week courses (7.5 Ects): 24 June - 11 July 2024
6-week courses (7.5-15 Ects): 24 June – 26 July 2024*

EXAM PERIOD

*Home assignments written in parallel with the course: tba
4 hour written sit-in exam: tba*

CBS INTERNATIONAL OFFICE

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CBS SUMMER UNIVERSITY

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